

HOUSING AUTHORITY OF THE  
CITY OF SEDRO-WOOLLEY  
TELEPHONIC  
BOARD OF COMMISSIONERS  
MEETING MINUTES

Thursday, June 18, 2020

I. Call to Order

The telephonic meeting of the Board of Commissioners of the Sedro-Woolley Housing Authority was called to order by Chair Laurie Fellers at 10:45 a.m., on Thursday, June 18, 2020, at Hillsvew Apartments, 830 Township Street, Sedro-Woolley, WA.

II. Roll Call

**Present:** Commissioner Laurie Fellers (Chair), Commissioner Reta Stephenson (Vice-Chair), Commissioner Dona Cowan and Commissioner Kacy Johnson

**Excused:** Commissioner Lee Elliott

III. Public Comment

No public comment.

IV. Approval of Minutes

A. February 20, 2020 Board of Commissioners' Meeting Minutes

Commissioner Kacy Johnson moved for approval of the Minutes to include the flooring for the 3<sup>rd</sup> floor, seconded by Commissioner Dona Cowan; the Board unanimously approved the Minutes from February 20, 2019.

V. Action Items for Discussion & Approval

A. Approval of Voucher Report February 1, 2020 to March 31, 2020

Commissioner Kacy Johnson moved for approval of the Voucher Report, seconded by Commissioner Reta Stephenson; the board unanimously approved the Voucher Report for February 1, 2019 to March 31, 2020

B. Approval of Voucher Report April 1, 2020 to May 31, 2020

Commissioner Dona Cowan moved for approval of the Voucher Report, seconded by Commissioner Reta Stephenson; the board unanimously approved the Voucher Report for April 1, 2020 to May 31, 2020.

## VI. Reports

- A. Financial Report for February 2020
- B. Financial Report for April 2020

Windy Epps, Assistant Director of Finance, presented the details of the February 2020 and April 2020 Financial Reports.

- C. Housing Management Report for February/March 2020
- D. Housing Management Report for April/May 2020

Kimberly Sayavong, Senior Property Manager presented the reports to the Commissioners'.

Added the flooring at Hillview for additional bids. Would like to go with carpet in the hallways and LVP in common areas.

Checking total numbers for Current Applications of Wait List as of June 1, 2020 for Cedar Grove.

Questions of Commissioners' were answered by Kimberly Sayavong.

## VII. New Business

None.

## VIII. Adjournment

There being no further business before the Board of Commissioners, the meeting was adjourned at 11:40 a.m.

THE HOUSING AUTHORITY OF THE  
CITY OF SEDRO-WOOLLEY

  
LAURIE FELLERS, Chair  
Board of Commissioners

  
STEPHEN J. NORMAN  
Executive Director